

ISCJ Qur'an Academy

Job Description

Job Title: Lead Qur'an Instructor

Location: Islamic Society of Central Jersey (ISCJ) | South Brunswick, New Jersey – USA

Position Type: Full-Time

Reports To: Qur'an Academy Committee / Board of Directors/ Resident Scholar

Position Summary:

ISCJ is seeking a passionate, knowledgeable, and experienced **Lead Qur'an Instructor** to teach, lead and grow our Qur'an education program. The ideal candidate will have deep expertise in Qur'anic memorization and recitation, experience in teaching children of various ages and adults, and strong leadership skills to manage staff, curriculum, and community relationships.

This individual will be responsible for overseeing all aspects of the Qur'an Academy memorization programs, ensuring high standards in instruction, nurturing a love for the Qur'an in students, and fostering an inclusive, spiritually enriching learning environment.

Personal Attributes:

- Practicing Muslim with a strong moral character and adherence to Islamic values.
 - Passion for Islamic education and youth development.
 - Patient, approachable, and compassionate leadership style.
 - Team-oriented and open to community feedback and collaboration.
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Key Responsibilities:

Instruction & Student Development

- Teach Qur'an memorization (ḥifẓ) with proper tajweed ensuring accurate recitation and pronunciation.
- Provide differentiated instruction to meet the needs of various student levels (beginner to advanced).
- Monitor and assess student progress through regular evaluations, feedback, and reporting.
- Foster a nurturing, spiritually uplifting, and disciplined learning environment aligned with Islamic values.
- Teach Qur'an reading (nazirah) program classes as a substitute on as needed basis

ISCJ Qur'an Academy

Community & Parent Engagement

- Build strong relationships with parents and maintain regular communication on student progress
- Build strong relationships with the community at large as the main focal point for Qur'an Academy.
- Collaborate with QA committee to host Qur'an competitions, recognition events or special programs hosted at ISCJ
- Cultivate a positive, spiritually uplifting environment rooted in Islamic values.
- Conduct Qur'an related halaqas and study circles for different age groups coordinating with Resident scholar and events committee

Visionary Leadership for Qur'anic Program Excellence

- Collaborate with key stakeholders to design and enhance a comprehensive Qur'an memorization and recitation curriculum that aligns with ISCJ's overall strategic roadmap.
- Oversee the Qur'an memorization program with a focus on continuous improvement and streamlined operations.
- Collaborate with leadership on budgeting, fundraising, and marketing initiatives

Qualifications:

- Hifz (complete memorization) of the Qur'an with strong Tajweed skills.
- Must be a proficient reciter and have an Ijazah
- 5+ years of teaching experience, ideally with children, youth and adults.
- Proven experience managing a team or educational program.
- Bachelor's degree/ Diploma in Qur'anic studies(recitation, memorization and tajweed)
- Bachelor's degree in Islamic Studies, Religious Education, Arabic, or a related field (preferred).
- Strong interpersonal, communication, and organizational skills.
- Proficient in technology for classroom and administrative use.
- Fluency in English (required); Arabic or Urdu is a plus.

Compensation:

Commensurate with experience and qualifications.

How to Apply:

Please submit your resume, a cover letter outlining your vision for Qur'an education, and at least two references to quranacademy@iscj.org